
Holocaust Memorial Day Committee Constitution

Relevant Portfolio Holder	Councillor David Thain, Portfolio Holder for Finance and Enabling Services
Portfolio Holder Consulted	Yes
Relevant Head of Service	Deb Poole, Head of Business Transformation and Organisational Development
Report Author	Rebecca Green Job Title: Policy Manager Contact email: r.green@bromsgroveandredditch.gov.uk Contact Tel: 01527 881616
Wards Affected	All
Ward Councillor(s) consulted	N/A
Relevant Strategic Purpose(s)	High Quality Services
Non-Key Decision	
If you have any questions about this report, please contact the report author in advance of the meeting.	

1. RECOMMENDATIONS

Council is asked to RESOLVE that:-

- 1) The new Constitution for the Holocaust Memorial Day Committee be adopted**

2. BACKGROUND

- 2.1 A new constitution for the Holocaust Memorial Day Committee has been drafted in collaboration with the Chair of the Holocaust Memorial Steering Group, to ensure clarity over roles and responsibilities for the Committee, which advises the Council on the development and implementation of memorial activities for Holocaust Memorial Day each January.
- 2.2 The constitution details the roles of Chair and Vice-Chair being delivered by nominated Councillors from the Holocaust Memorial Steering Group.
- 2.3 The constitution also details the core elements of the civic commemoration of Holocaust Memorial Day.

3. FINANCIAL IMPLICATIONS

- 3.1 The Holocaust Memorial Day Event has a small budget, held by the Events Team, for the delivery of memorial activities. This budget remains unchanged.

4. LEGAL IMPLICATIONS

- 4.1 There are no legal implications arising from this report

5. STRATEGIC PURPOSES - IMPLICATIONS

Relevant Strategic Purpose

- 5.1 The ongoing work of the Holocaust Memorial Day Committee contributes to the engagement element of the 'High Quality Services' organisational priority, as identified in the Council Plan.

Climate Change Implications

- 5.2 There are no climate change implications arising from this report.

6. OTHER IMPLICATIONS

Equalities and Diversity Implications

- 6.1 The aims of the Holocaust Memorial Day Committee are in line with the Council's responsibilities under the Equality Act as part of the Public Sector Equality Duty.

Operational Implications

- 6.2 There are no operational implications directly arising from this report; the new constitution for the Holocaust Memorial Day Committee details clearly where different operational responsibilities lie.

7. RISK MANAGEMENT

- 7.1 There are no risks directly arising from this report.

8. APPENDICES and BACKGROUND PAPERS

Appendix 1 Holocaust Memorial Day Committee Constitution 2021

REDDITCH BOROUGH COUNCIL

Council
2021

20th September

9. REPORT SIGN OFF

Department	Name and Job Title	Date
Portfolio Holder	Councillor David Thain, Portfolio Holder for Finance and Enabling Services	24/08/2021
Lead Director / Head of Service	Deb Poole Head of Business Transformation and Operational Development	03/09/2021
Financial Services	N/A	
Legal Services	N/A	
Policy Team (if equalities implications apply)	Rebecca Green Policy Manager	08/09/2021
Climate Change Officer (if climate change implications apply)	N/A	